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**CONFIDENTIAL**

# Application for the Post of Volunteer Trustee - Date of Issue: Date

Please complete this form and return it to the Chief Executive within 14 days.

**Supporting documents**: Trustee Role Profile

# Personal Details:

Name:Click or tap here to enter text.

Permanent Address:

Click or tap here to enter text.

Postcode:

Click here to enter postcode.

Home Telephone: Click here to enter number. Mobile Telephone: Click here to enter number.

E-mail: Click here to enter email.

**Why do you wish to become a Volunteer Trustee?**

Click here to enter text.

**What can you bring to the role of Trustee?** (For example: tell us about your background)

Click here to enter text.

**Conflicts of Interest**

Are you aware of any conflict of interest which might arise, should you be accepted as a volunteer trustee, in any connection with either individuals or organisations.

 Yes [ ]  No [ ]

If YES please provide details: Click or tap here to enter text.

If you feel you have a disability, are there any meeting arrangements we can make on your behalf? Please provide details: Click or tap here to enter details.

# Advertising

Please indicate below how you heard about this opportunity: Click or tap here to enter details.

# References

Please give the names and addresses of two persons to whom you are well known and who will provide a reference as to your suitability for the post of Volunteer Independent Advocate. These persons should not be a partner or related to you. Any reference provided will form part of your application.

**Reference 1**

Names: Click here to enter name.

Address: Click here to enter address.

Postcode:Click here to enter postcode.

Contact Number:Click here to enter number.

Email Address:Click here to enter email.

Occupation:Click here to enter occupation.

Relationship:Click here to enter details.

**Reference 2**

Names: Click here to enter name.

Address: Click here to enter address.

Postcode:Click here to enter postcode.

Contact Number:Click here to enter number.

Email Address:Click here to enter email.

Occupation:Click here to enter occupation.

Relationship:Click here to enter details.

# Criminal Convictions

If you become an Officer of the Board, we will request that you undergo registration with the Protection of Vulnerable Groups Scheme (PVG). The PVG will detail all previous convictions (and cautions) held on central records, both spent and unspent. It may also contain non-conviction information that a senior official deems relevant to record.

# Declaration

The Data Protection Act 1998 requires the Dumfries and Galloway Advocacy Service to inform you that this form, when completed, will include information about you which can be designated “personal data” under the Act. We will process and may share the data for recruitment purposes only. As a “data subject” under the Act, you have a right to ask for a copy of any personal data held regarding you and to ask for any inaccuracies to be corrected.

To ensure that your application is processed, please sign and date the following statement.

I declare that the information provided is, to the best of my knowledge correct and comprehensive. I consent to it being used and verified for the purposes set out above. I understand that the provision of false or inaccurate information or withholding relevant information may result in my application being disqualified.

Name (print): Click here to enter name.

Signature: Click here to enter signature. Date: Click or tap to enter a date.

Please check that you have completed all sections of this form and return it to: pamela.deans@dgadvocacy.co.uk or alternatively by post to: Pamela Deans, Chief Executive, Dumfries and Galloway Advocacy Service, Office F2, Hestan House, Crichton Business Park, Bankend Road, Dumfries, DG1 4TA.

If you have any queries concerning completion of this application form please contact Pamela Deans on 01387 247237.

